



**2017-2018**  
**Quarterly Project Monitoring Form – Q3 October – December 2017**

**1.0 Project Title and Applicant(s)**

<b>Project Name:</b>	Gro-Organic CIC		
<b>Start Date (month/year)</b>	April 2017	<b>End Date (month/year)</b>	March 2018
<b>Date Approved by SEWS</b>	18 <sup>th</sup> April 2017		
<b>Delivery Organisation</b>	Gro-Organic		
<b>Main Contact (Name)</b>	Sarah Gill	<b>Job Title</b>	Chief Executive Officer

**2.0 Project Summary and Objectives – project (brief description)**

Gro-Organic will continue to deliver our existing Year 1 & 2 programmes to NEET residents whilst working with key local agencies to develop a route to market for a Council approved work programme. We will develop a framework that will include a pricing structure, promotion booklets and video so that we can offer formal and accredited work programmes. This will mean that by April 2018 we will be a commissionable provider of work programmes in North Solihull and will be in a fully sustainable position. Our aim is to work with cohorts and individuals to develop a programme that is centric to the local area, understanding their challenges and barriers and developing relationships with key organisations that can link into the programme offering work experience and employment support.

### 3.0 Progress made during this quarter

#### Key Milestones in Project Delivery

Please describe progress made against Key Milestones (any major revisions will be reported to the Socio Economic Workstream)

Key Milestone	Status*	Qtr 1 (April – June)**	Qtr 2 (July – Sept)**	Qtr 3 (Oct – Dec)**	Qtr 4 (Jan– March)**
SLA with SERCO agreed for development of potential work programme	<b>By April 2017</b>	Meeting with SERCO established agreement with KKTМ Solutions who are helping us translate the ideas into content.	Regular meetings with KKTМ Solutions to explore the proposed framework.	As per previous quarter	
SLA Agreed with APM for continued work programme	<b>By May 2017</b>	APM have agreed their future work with us and we have a team of ten who are helping us once a week to establish the content of the programme.	Work continuing with APM. Also agreed a SLA with the Prince’s Trust and WMG Academy to ensure that there is no slippage on numbers due to absenteeism.	We are now located in the APM Office one day a week and work with up to 60 NEET adults per week. We have now partnered on a pilot group NEET programme for adults specifically experiencing poor mental health	
Outline of Framework agreed with partners	<b>By May 2017</b>	The outline of the framework has been agreed, we are now translating this into a document with the support of KKTМ	Continue to work on detail of framework.	We have the framework agreed with partners and we have also now registered to become a City and Guilds Centre to deliver the qualifications	

				ourselves	
Framework for commissioning programme	<b>By Sept 2017</b>		Completed framework for the commissionable programme. Using the work placement groups to help design the content. This will run into December.	Completed although we are now engaging with a further pilot programme for NEET male adults specific which will need to be built in	

\* 1 = completed, 2 = on target, 3 = non achievement or slippage.

\*\* Include details of activities, relevant statistics, and attach evidence of progress.

**Please complete if there has been any re-profiling or underachievement during the current quarter**

<b>Key Milestone(s)</b>	<b>Qtr</b>	<b>Reason for non achievement or slippage</b>	<b>Proposed Action to address non achievement or slippage</b>
SLA agreed with JCP	Q1	JCP have changed their process since I last spoke with them so I have now had to apply to be considered as a work provider. I am waiting to hear back from them	I have agreed to call back in September with an update on if we can still be considered.

## Outputs/Outcomes

Please provide evidence of achievements during the current qtr (e.g. no. of jobs created, local residents benefiting from the project, community engagement opportunities, qualification gained)

Target	Qtr 1 (April – June)**	Qtr 2 (July – Sept)**	Qtr 3 (Oct – Dec)**	Qtr 4 (Jan– March)**	Total
9 People engaged in programme	8 people engaged in programme	19 people engaged in programme (PT, CAMHS)	20 people engaged in the programme (CAMHS, APM)		
1 community project completed	Polytunnel project completed at Kingshurst allotments	Memorial wall completed in Victory Garden	WW2 Air raid shelter completed at Bishop Wilson		
People completed work skills week	8 people completed work skills week with Gro-Organic	8 people completed work skills week	4 People completed work skills week		
9 Participants Completing EET Tasters	0	3	3		

\*\* Include details of activities, relevant statistics, and attach evidence of progress.

Please complete if there has been any re-profiling or underachievement during the current quarter

Target(s)	Qtr	Reason for non achievement or slippage	Proposed Action to address non achievement or slippage
9 Participants completing EET tasters	1	We have not completed any work tasters as the profiling of the work programme is taking far longer than expected.	We didn't have anybody sign up for the work tasters. We are now looking to put this into the programme as a condition of the work programme.
	2	Completed 3 work tasters at 'Old to New' jet cleaning services	Now have 6 local organisations signed up to accept placements so we are confident we can now increase



			these numbers.
9 participants completing EET tasters	3	Completed 3 work tasters at Print Works and Fab Lab Solihull	We have completed 3 this quarter and have 5 signed up already for next quarter. We are now re-contacting all previous participants to see if we can re-enrol them for some work experience



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#### 4.0 Project Income and Expenditure

Please complete attached sheet.

#### 5.0 Evaluation of Project Delivery (if appropriate)

Key Successes achieved during the quarter – please describe the key successes and lessons learnt

Quarter 3 has been a good quarter for us and has seen the programme start to take shape in terms of content. Our partnership with APM is continuing and the Princes Trust and WMG Academy continue to support us. Community projects have really strengthened and we have found that we have a very unique offer with our work programme as we are offering live practical community work which none of the other providers do. We have registered to become a City & Guilds Centre and hope to add on qualifications in employability and volunteering.

#### Key Challenges

Please describe the major challenges you encountered in the quarter, how these have been addressed and what future challenges you anticipate (if any)

We have now been able to work out the costs and believe that we can charge £1500 per student for up to a 2 year programme and for excluded pupils £300 per day This will enable us to deliver Wider Key Skills Level 2 to excluded pupils which is the equivalent to 2 GCSE's.

#### 6.0 Equality and Diversity

Please use this space to provide examples as to how you have taken steps to promote equality of access and monitor uptake.

We have openly offered this programme to anyone who is NEET in the North Solihull area. We have approached a number of agencies that represent a broad cross section of our local community to ensure that we have a diverse cross section of service users involved.

Name:

Sarah Gill

Signature (main contact):

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Date:

14<sup>th</sup> January 2018



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